

UNIVERSITY OF DELHI
(INTERNATIONAL RELATIONS)

Form No:

APPLICATION FORM
FOR ADMISSION OF FOREIGN EXCHANGE STUDENTS

ACADEMIC SESSION _____

**Note : Read the guidelines on Page 3 before filling the Application Form.
This Application Form contains 3 pages.**

The Dean
International Relations
First Floor, Conference Centre
University of Delhi
Delhi – 110 007, INDIA.
E-mail : dean_ir@du.ac.in

Please paste
(do not staple)
a recent Passport
size coloured
photograph

Sir/Madam,

I wish to seek admission in University of Delhi under an exchange program and submit the following particulars for consideration :-

1. Name in full (Capital letters) _____
2. Sex : (Male/ Female) _____ 3. Marital Status : (Married / Unmarried) _____
4. Date and Place of Birth _____
5. Nationality _____
6. Name and Address of the Home University _____

7. Permanent Address _____

8. E-mail _____
9. Father's Name / Husband's Name _____
10. Father's / Husband's / Guardian's Occupation & permanent address _____

10. Mother's Name _____
11. Mother's Occupation & permanent address _____

12. Address in India (if any) of relative / family friend _____

- Contact Phone (if any) _____
13. (a) Exchange Program under which admission is sought _____
13. (b) Course to which admission is sought _____
13. © Duration of study _____

14. Details of the last examination passed (qualifying) _____

15. Language (s) known _____

16. Proficiency in spoken English _____ Good / Fair / Poor
(attach certificate of English proficiency, if any)

17. Passport No. _____

18. Date and place of issue _____

19. Details of Visa & Date of issue _____

20. Plan of Academic Work during the Proposed Visit (in about a page):

21. Any Other Information _____

22. The following certificates must be submitted alongwith this application :

- (1) Copy of official enrolment verification from the university where the student is currently enrolled
- (2) Copy of the transcripts of the current semesters cleared
- (3) Copy of the valid Passport
- (4) Copy of the syllabi of the last cleared semesters
- (5) Study Plan (within 500 words)

Note: Certified copies of the above certificates in **English** wherever necessary must be submitted.

23. Declaration by the Applicant :

- i) The information provided above is true and accurate.
- ii) All documents attached with this Application Form are authentic.
- iii) I further affirm that I have not been involved in any malpractice/ use of unfair means (UFM) in any examination taken by me and no judicial proceeding is pending against me.
- iv) I have read and understood the guidelines given on page 3.

Date: _____

Place : _____

SIGNATURE OF APPLICANT

CERTIFICATE TO BE FURNISHED BY THE HIGHER AUTHORITIES OF THE HOME UNIVERSITY TO WHICH THE STUDENT BELONGS.

- I. Certified that the Board / University from which the applicant has passed the examination is legally constituted and duly recognized.
- II. Certified that the entries in the application form particularly about examination passed, marks and division obtained, subject studied etc. are correct.

Place _____

Date _____

Signature

Designation & Office Seal

APPLICATION GUIDELINES

1. A Foreign National seeking admission to a course under an exchange program in University of Delhi is required to send his/her application in the prescribed Application Form.
2. The Application Forms are available with the Office of International Relations, University of Delhi.
3. Application Form should be filled neatly and legibly in **English** only by the applicant in his / her own hand writing in BLOCK LETTERS.
4. The applicant should write his/ her name, father's name, mother's name as given in the School Certificate of Board / University.
5. No column should be left blank in the Application Form. Incomplete Application Forms will be summarily rejected.
6. Latest passport size coloured photograph should be affixed in the box provided.
7. The Application Form should be attested by the Higher Authorities of the Home University.
8. Photocopies of Certificates and copy of syllabi as mentioned in the Application Form should be enclosed. If admitted, the student will be required to produce original certificates/ documents.
9. English is the medium of instruction in most Colleges and Departments of University of Delhi. A good knowledge of English is essential for successful completion of a course of study.
10. There is limited availability of Hostel accommodation in University of Delhi. Therefore, students should be prepared to stay in rented accommodation outside the campus.