

**UNIVERSITY OF DELHI  
(INTERNATIONAL RELATIONS)**

Form No: \_\_\_\_\_

**APPLICATION FORM  
FOR ADMISSION OF FOREIGN EXCHANGE STUDENTS**

**ACADEMIC SESSION \_\_\_\_\_**

**Note : Read the guidelines on Page 3 before filling the Application Form.  
This Application Form contains 3 pages.**

The Dean  
International Relations  
First Floor, Conference Centre  
University of Delhi  
Delhi – 110 007, INDIA.  
E-mail : [dean\\_ir@du.ac.in](mailto:dean_ir@du.ac.in)

Please paste  
(do not staple)  
a recent Passport  
size coloured  
photograph

Sir/Madam,  
I wish to seek admission in University of Delhi under an exchange program and submit the following particulars for consideration :-

1. Name in full (Capital letters) \_\_\_\_\_
2. Sex : (Male/ Female) \_\_\_\_\_ 3. Marital Status : (Married / Unmarried ) \_\_\_\_\_
4. Date and Place of Birth \_\_\_\_\_
5. Nationality \_\_\_\_\_
6. Permanent Address \_\_\_\_\_  
\_\_\_\_\_
7. E-mail \_\_\_\_\_
8. Father's Name / Husband's Name \_\_\_\_\_
9. Father's / Husband's / Guardian's Occupation & permanent address \_\_\_\_\_  
\_\_\_\_\_
10. Mother's Name \_\_\_\_\_
11. Mother's Occupation & permanent address \_\_\_\_\_  
\_\_\_\_\_
12. Address in India (if any) of relative / family friend \_\_\_\_\_  
\_\_\_\_\_
- Contact Phone (if any) \_\_\_\_\_
13. (a) Exchange Program under which admission is sought \_\_\_\_\_
13. (b) Course to which admission is sought     UG         PG         Diploma
13. (c) Discipline to which admission is sought \_\_\_\_\_
- 13.(d) Duration of study     Summer Semester     Winter Semester     Academic Year
14. Name of the Home University \_\_\_\_\_

15. Currently a Student of which level  Bachelor  Master
16. Year of Enrolment at Home University \_\_\_\_\_
17. Language (s) known \_\_\_\_\_
18. Proficiency in spoken English \_\_\_\_\_ Good / Fair / Poor  
(attach certificate of English proficiency, if any)
19. Passport No. \_\_\_\_\_
20. Date and place of issue \_\_\_\_\_
21. Plan of Academic Work during the Proposed Visit (in about a page):
22. Any Other Information \_\_\_\_\_

23. The following certificates must be submitted alongwith this application :

- (1) Copy of official enrolment verification from the university where the student is currently enrolled
- (2) Copy of the transcripts of the current semesters cleared
- (3) Copy of the valid Passport
- (4) Copy of the syllabi of the last cleared semesters
- (5) Study Plan (within 500 words)

Note: Certified copies of the above certificates in **English** wherever necessary must be submitted.

24. Declaration by the Applicant :

- i) The information provided above is true and accurate.
- ii) All documents attached with this Application Form are authentic.
- iii) I further affirm that I have not been involved in any malpractice/ use of unfair means (UFM) in any examination taken by me and no judicial proceeding is pending against me.
- iv) I have read and understood the guidelines given on page 3.

Date: \_\_\_\_\_

Place : \_\_\_\_\_

\_\_\_\_\_  
**SIGNATURE OF APPLICANT**

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**CERTIFICATE TO BE FURNISHED BY THE HIGHER AUTHORITIES OF THE HOME UNIVERSITY TO WHICH THE STUDENT BELONGS.**

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- I. Certified that the Board / University from which the applicant has passed the examination is legally constituted and duly recognized.
- II. Certified that the entries in the application form particularly about examination passed, marks and division obtained, subject studied etc. are correct.

Place \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_  
Signature  
Designation & Office Seal

## APPLICATION GUIDELINES

1. A Foreign National seeking admission to a course under an exchange program in University of Delhi is required to send his/her application in the prescribed Application Form.
2. The Application Forms are available with the Office of International Relations, University of Delhi.
3. Application Form should be filled neatly and legibly in **English** only by the applicant in his / her own hand writing in BLOCK LETTERS.
4. The applicant should write his/ her name, father's name, mother's name as given in the School Certificate of Board / University.
5. No column should be left blank in the Application Form. Incomplete Application Forms will be summarily rejected.
6. Latest passport size coloured photograph should be affixed in the box provided.
7. The Application Form should be attested by the Higher Authorities of the Home University.
8. Photocopies of Certificates and copy of syllabi as mentioned in the Application Form should be enclosed. If admitted, the student will be required to produce original certificates/ documents.
9. English is the medium of instruction in most Colleges and Departments of University of Delhi. A good knowledge of English is essential for successful completion of a course of study.
10. There is limited availability of Hostel accommodation in University of Delhi. Therefore, students should be prepared to stay in rented accommodation outside the campus.